

SETTING THE DAYLIGHT SAVING TIME

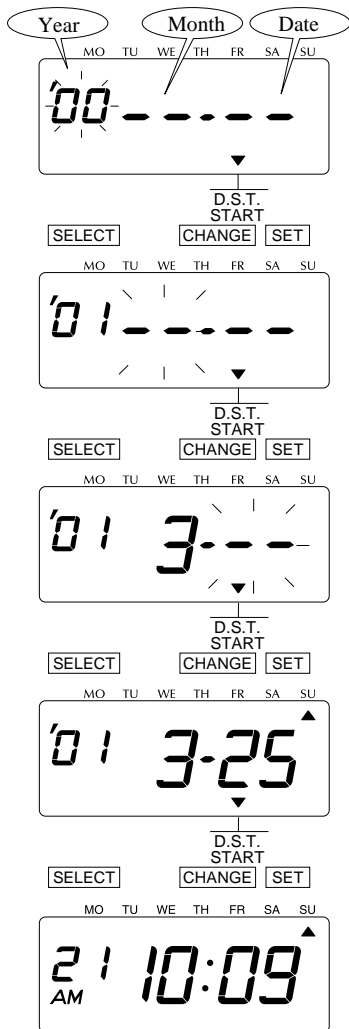
Example: Start date Sunday, March 25, 2001.

End date Sunday, October 28, 2001.

If you set as the above, the time clock remembers the start date as the last Sunday of March and the end date as the last Sunday of October. Once set, the time clock automatically updates the settings every year thereafter. No further manual setting is necessary.

SETTING THE STARTING DATE OF DAYLIGHT SAVING TIME

Example: Daylight saving time starts on Sunday, March 25, 2001.



Step 1

Press the **SELECT** button and position the "▲" mark at the "D.S.T. START". At that moment, the "Year" flashes. (The flashing means it can be changed.)

Change the "Year".

In case of the example, press the **CHANGE** button to set at "01". And then press the **SET** button.

At that moment, the flashing changes from "Year" to "Month".

Step 2

Change the "Month".

Press the **CHANGE** button to set at "3". And then press the **SET** button.

At that moment, the flashing changes from "Month" to "Date".

Step 3

Change the "Date".

Press the **CHANGE** button to set at "25". And then press the **SET** button.

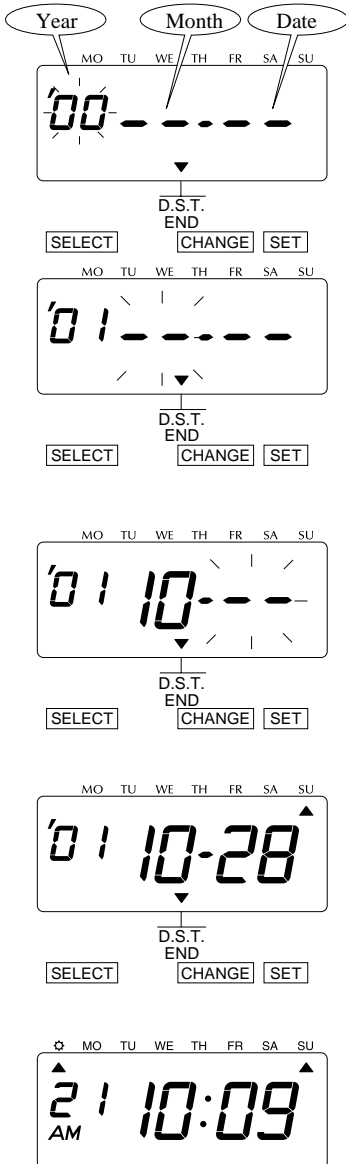
Step 4

After you finish setting the starting date of D.S.T., press the **SET** button once again. Now the starting date of D.S.T. setting has been completed.

Go on to the "SETTING THE ENDING DATE OF DAYLIGHT SAVING TIME".

SETTING THE ENDING DATE OF DAYLIGHT SAVING TIME

Example: Daylight saving time ends on Sunday, October 28, 2001.



Step 1

Press the **SELECT** button and position the "▲" mark at the "D.S.T. END".

At that moment, the "Year" flashes. (The flashing means it can be changed.)

Change the "Year".

In case of the example, press the **CHANGE** button to set at "01". And then press the **SET** button.

At that moment, the flashing changes from "Year" to "Month".

Step 2

Change the "Month".

Press the **CHANGE** button to set at "10". And then press the **SET** button.

At that moment, the flashing changes from "Month" to "Date".

Step 3

Change the "Date".

Press the **CHANGE** button to set at "28". And then press the **SET** button.

Step 4

After you finish setting the ending date of D.S.T., press the **SET** button once again.

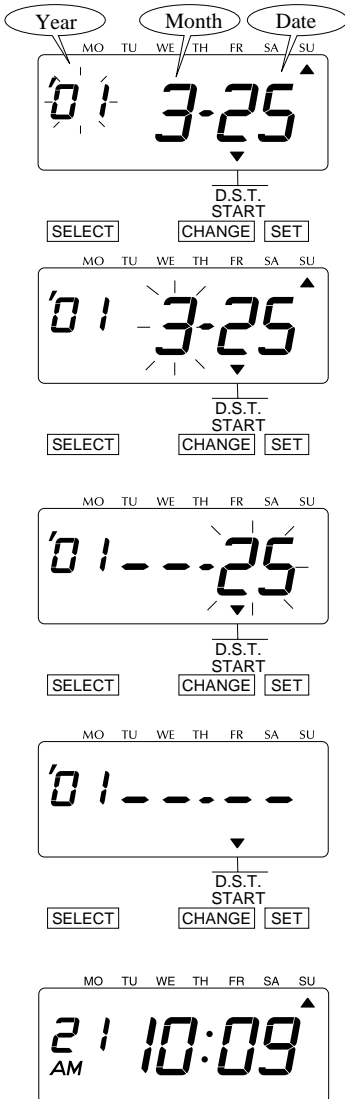
Now the ending date of D.S.T. setting has been completed. Replace the cover and lock.

IMPORTANT: If you do not complete Step 4, the clock will not print.

DELETING THE DAYLIGHT SAVING TIME SETTING

To delete and cancel the daylight saving time setting, change the display of "Month" of the starting setting to " - - - ".

Example: Change March 25, 2001 of "D.S.T. START" and delete daylight saving time setting.



Step 1

Press the **SELECT** button and position the "▲" mark at the "D.S.T. START". At that moment, the "Year" flashes. (The flashing means it can be changed.)

Next, press the **SET** button. At that moment, the flashing changes from "Year" to "Month".

Step 2

Press the **CHANGE** button to set at " - - - ". And then press the **SET** button. At that moment, the flashing changes from "Month" to "Date".

Step 3

Press the **SET** button again. At that moment, the flashing changes from "25" to " - - - ".

Step 4

Press the **SET** button once again. Now the D.S.T. deleting has been completed. Replace the cover and lock.

IMPORTANT: If you do not complete Step 4, the clock will not print.